



## Hazel Herring Civic Improvement Grant Application

Application must be received by May 1<sup>st</sup> to be processed in time for the Annual Meeting.

Application being made by (Branch Name): \_\_\_\_\_

Division (If Applicable) \_\_\_\_\_ Number of Members: \_\_\_\_\_

Project title: \_\_\_\_\_

Project cost: \_\_\_\_\_ (Estimated, if necessary)

Person submitting application: \_\_\_\_\_

Address: \_\_\_\_\_ Phone \_\_\_\_\_

FAX/e-mail: \_\_\_\_\_

### **Application must include the following:**

1. A completed application form
2. A written description, no more than three pages in length describing the Project, the Goal, Sweat Equity (who will be involved in the project) and the Total Cost for completion.
3. A copy of this application should be sent to the Branch and Division President for their records.
4. Four digital photos in a .jpg format to be emailed or sent with the application on a CD-Rom to be used in Power Point presentations.

### **Mail completed application and photos to:**

Gerry Howard  
212735 Scott Road  
Davisburg, MI 48350  
Phone: 248-634-3766  
[gerryhoward323@yahoo.com](mailto:gerryhoward323@yahoo.com)

### **Grant recipients are then required to:**

Submit a report to Gerry Howard at the above address no later than **October 1**, and include the following:

1. Brief description of the completed project
2. Include 4 photos as described above.  
Please mark with Branch/Division name, date of project and title.
3. Name of person who made application, telephone, e-mail and address

Thank you,

Gerry Howard  
Chairman of the Hazel Herring Civic Improvement Grant,